

(Please print the first page of the form on an applicant's letterhead)

(Date)

The Office of the CTTA
No. 50, Nawam Mawatha
Colombo – 02

**RENEWAL OF USER LOGIN/S FOR SMART AUCTION SYSTEM
FOR THE YEAR 2023**

BROKER

Please see below the information on account of the renewal of User Login/s for the year 2023

PART I - General Information

Name (As stated in the Business Registration Certificate/Certificate of Incorporation):

.....

Business Registration (BR) or Certificate of Incorporation Number issued by ROC/Local Government/Divisional Secretariat:

Smart auction Broker Code:

Registered address:

Contact Number/s:

Email:

Website:

First point of contact, e-auction related -

Name:

Designation:

Office Number: Mobile:

Email:

Internet Service Provider/s: SLT Dialog Other

Other (Specify):

Internet Connection type: Lease line Fiber ADSL Dongle 3G/4G/5G router

Other (Specify):

Static IPs used in the company (if applicable):

* Fill in applicant's related party/ies (in the field of tea) details in the below table;

Holding company/s (if applicable)	Related parties in the field of tea* (if any)	Nature of the business of related party/ies (circle as applicable)**
		P / B / BR / PK / W / PR
		P / B / BR / PK / W / PR
		P / B / BR / PK / W / PR
		P / B / BR / PK / W / PR
		P / B / BR / PK / W / PR
		P / B / BR / PK / W / PR
		P / B / BR / PK / W / PR

(Add Rows as Required)

*[A related party is any individual or individuals or corporate entity having control or influence over the person, persons, or corporate entity making this Application or where the person, persons, or corporate entity making this Application have control or influence over any individual or individuals or corporate entity.]

** P - Producer/ B - Buyer /BR - Broker/PK - Packer/W - Warehouse/PR - Processor

PART II – Detailed Information

SLTB Broker License number:

Date of issue:

(each user specified in Part III should sign the individual declaration and attach with the application)

Individual Declaration

I hereby confirm that above details, facts are true and correct to the best of my knowledge. I hereby take any and all responsibility in ensuring that the applicant stated above, maintain **CONFIDENTIALITY OF THE SYSTEM USAGE** and the responsibility of any misuse of a username / password by a user accessing the e-platform, at any time in breach of this confidentiality, shall be borne by me and I absolve the Colombo Tea Traders' Association of any responsibility. I have judiciously reviewed all the details submitted and understand any false information restrict the access to the system.

Full Name:

Are you a Sri Lankan: If so, NIC Number:

Are you a non-Sri Lankan: If so, Passport Number:

Designation:

Company Rubber Stamp:

Date:.....

Signature:

PART V - Annexures

- 1. A copy of the NIC / Passport Bio Data Page for each applicant/s
- 2. A copy of the Business Registration issued by Registrar of Companies (ROC) or Local Government Authorities.
- 3. Proof of payment of user/s registration (CTTA account details given in the instruction page)
- 4. Copy of the SLTB Broker Renewal issued for the year 2023

The Office of the CTTA

For official Use:

Application Received on :

Checked By (The Office of the CTTA):

Name (Authorized Officer): Designation:

Comments if any:

.....

Date:

Signature: